

**BUSSING SERVICE REQUEST FORM**  
**2024-2025 SCHOOL YEAR**

Shelly Lee  
c/o First Student  
PO Box 190  
Battle Creek, NE 68715

Parent Name: \_\_\_\_\_

Telephone Number: Home \_\_\_\_\_ Work \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Do you live within 4 miles of Battle Creek \_\_\_\_\_ Yes \_\_\_\_\_ No

Residence Location: Please give exact miles from Battle Creek and which side of the road you live on.

If you are renting, landowner's name: \_\_\_\_\_

Is this the first year you will be using the bus service? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Circle One**

Will you need bus service: (Full time) (Part time)

If you are part time: (AM) (PM)

What days of the week for part time: (Mon) (Tues) (Wed) (Thurs) (Fri)

Resident of Battle Creek District \_\_\_\_\_

Option Student \_\_\_\_\_

**Please list the following student information:**

Child Name(s)

School he/she will be attending

Grade he/she will be in during the 2024-2025 school year

Any other helpful information: \_\_\_\_\_

The Battle Creek Public Schools contracts busing services through First Student. Our contact person at the school is Shelly Lee, and her number is 402-640-2840 or at school, 402-675-8085 (7:45-3:00). Please contact Shelly if you would like to request busing services in the upcoming 24-25 school year or need to make any changes to requests you have turned in.

\*\*During the back to school night you will be given your route drivers number to contact if your child(ren) will not be riding the bus on any given morning. Please make sure to contact the driver before 6:00 AM.